

From: [SSFA Office](#)
Cc: [SSFA CEO](#)
Subject: Generation of Match Day Reports in MyCompApp
Date: Wednesday, 16 March 2022 10:51:44 AM
Attachments: [SSFA MyCompApp Match Day Reports Process – Instructions with Screenshots.docx.pdf](#)

Club Administrators

As previously advised the SSFA is using a new Competition Management System in 2022; MyCompApp (MCA).

MCA will initially be used for the following 'Competition Administration' tasks in 2022:

- SSFA will publish the draw, results and the tables in MCA - which can be found via the same link as previous on the SSFA website and also via the SSF Mycompapp on smartphones, both Apple & Android.
- Clubs will continue to be required to print their own Match Sheets for home games however, instead of downloading from an email, they will be exported from MyCompApp.
- Clubs will access the equivalent of their own "Ground Draw Report" & "Club Magazine Report" in excel format (which we believe is more useful as the documents can be sorted, formatted and exported as needed and also used for managing Ground Duty Rosters) as an Export from MyCompApp.
- Clubs will also print a copy of their "Ground Draw Report" as the "Association's Results Report" to be included with your match sheets and submitted to the SSFA Office prior to 8am on the Monday (or earlier).

A MyCompApp User Guide for Match Day Reports is attached for your reference. The instructions in screenshots and take you step-by-step through the generation of the following:

1. Match Sheets
2. Match Club Magazine Report – Fixtures Home and Away
3. Match Draw Ground Report – Fixtures Home by Venue (field)
4. Association's Results Sheet (to be submitted with Match Sheets)

Ultimately it is expected that Coaches and Managers (and finally players) will also have access to MCA via the App so that further functionality (including push notifications) can be used.

Please ensure that you have advised the SSFA Office (at office@shirefootball.com) of those people that need access to the Match Sheets (for printing), Match Draw Ground Report and Match Club Magazine Report. Please list name, role, email address (and advise if they are a player in 2022).

MyCompApp can now be downloaded for both iPhone and Android users (*see attached instructions*). This will allow users to view fixtures, results and tables directly on the App.

Regards
Jeff Stewart
SSFA Office
9542 3577

MyCompApp – User Guide – Match Day Reports

Match Day Reports Process – Instructions with Screenshots

1. Match Sheets
2. Match Club Magazine Report – Fixtures Home and Away
3. Match Draw Ground Report – Fixtures Home by Venue (field)
4. Association's Results Sheet
5. Printing Instruction

Explanatory Note – Reminder:

1. You must have an Account in MCA with Club Administrator role.
2. If you were a player in 2021 OR 2022 you will have an Account. If you registered in Playfootball as a Coach or Team Manager you should have an Account.
3. Access your account by signing in with the email you used to Register then Click on “Forgot Password” and follow the prompts to access your Account.
4. Email your details to office@shirefootball.com requesting that Club Administrator Role be added to your Account.
5. The SSFA Office will confirm when you have access to the Club Administrator interface.

NAVIGATION TIPS:

Sign in to www.ssfa.mycompapp.com

- Access *your* account Profile by clicking on your name (top righthand corner)
- Access *backend* Club Administrator menu by clicking on **CMS** (top righthand corner to left of your name)
- After you have signed in, ensure you are in the current Season.
- Return to MyCompApp landing page by clicking on *SSFA Logo* (top lefthand corner)
- Access *Sutherland Shire Football Association website* by clicking on Logo (top lefthand corner)

ssf mycompapp

Download app to your Android device

1. Open Google Play. On your phone, use the Play Store app.
2. Find ssf.mycompapp
3. When you pick the app, tap Install

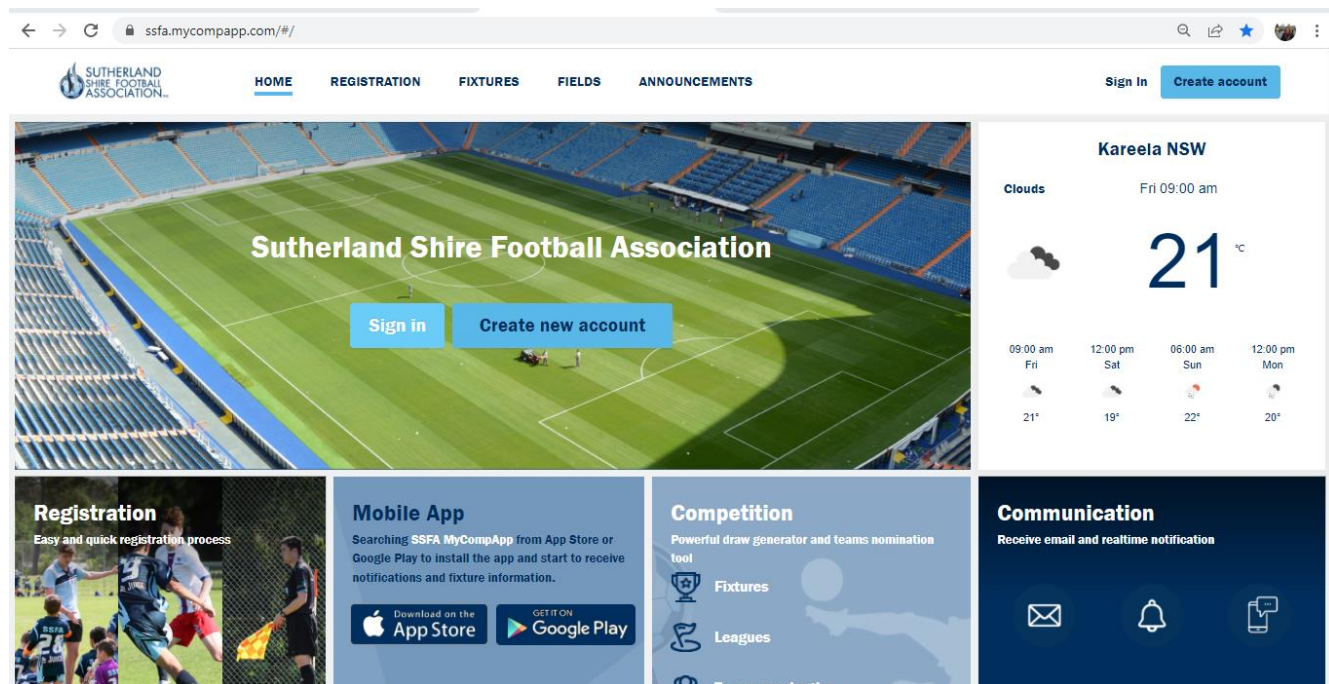
How to get the app for your Apple device

1. On your iPhone, iPad or iPod touch, open the App Store app.
2. Tap Search tab and look for ssf mycompapp
3. Tap or click the Get button beside SSF MyCompApp

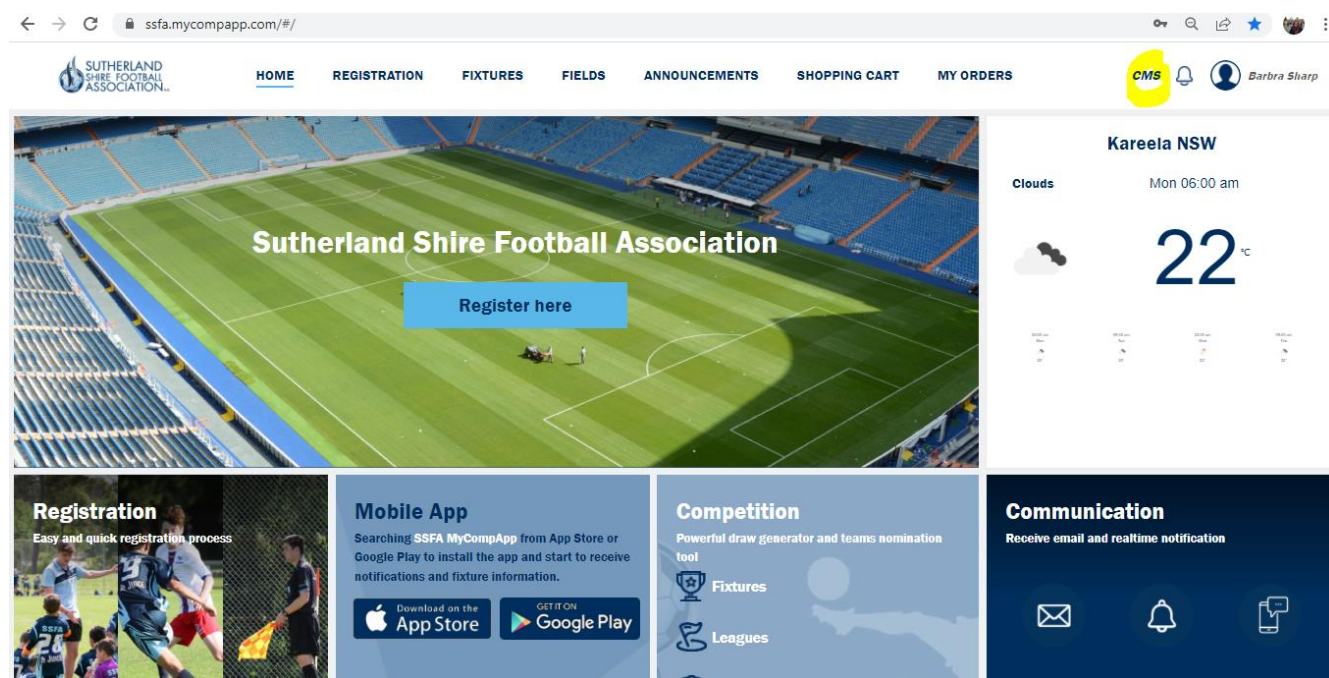
NAVIGATE TO CLUB ADMINISTRATOR MENU

Go to shirefootball.com and click on *Fixtures*, you will be directed to ssfa.mycompapp.com

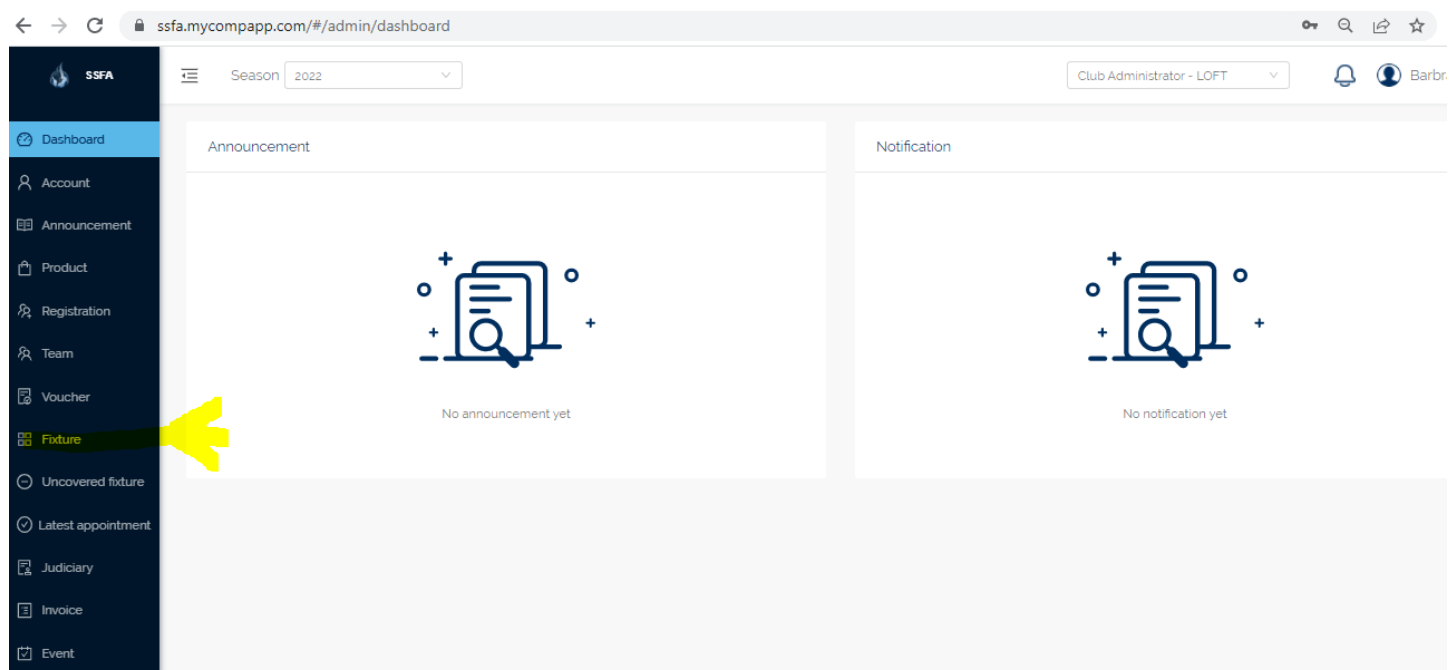
➤ Sign in to ssfa.mycompapp.com



➤ Access *backend* Club Administrator menu by clicking on **CMS** (top righthand corner to left of your name)



➤ In the Menu on left of screen (black column) click on *Fixture*



➤ **Step-by-Step instructions follow to guide generation of the following reports:**

1. **Match Sheets**
2. **Match Club Magazine Report – Fixtures Home and Away**
3. **Match Draw Ground Report – Fixtures Home by Venue (field)**
4. **Association's Results Sheet (repeat of Match Draw Ground Report 2. above)**

PLEASE NOTE:

1. The following instructions are written to assist Club Administrators who have a basic understanding of Excel. We realise that Advanced users will find short-cuts to the following instructions.
2. Only PUBLISHED Fixtures will be available for Reports.

1. MATCH SHEETS

Teamsheets for Fixtures being played at your Home Ground/s

From the **Fixture** menu.

1. Select Venue
2. Select Match Day Date "From" and "To"
3. Select Fixtures to have Teamsheet printed (click on box beside Date time)
4. Export "Teamsheet"

Dashboard

Account

Announcement

Product

Registration

Team

Voucher

Fixture

Uncovered fixture

Latest appointment

Judiciary

Invoice

Event

Competition : 2022 Winter

From : 27-03-2022

To : 27-03-2022

Age Group :

Division :

Venue : LOFT - Loftus O. x

Field :

Keyword :

Keyword

Round from :

Round to :

Fixture status : PUBLISHED

Only my club's fixtures :

Export matchsheet

Export teamsheet

Export fixtures

Date time	Round	League	Venue / Field	Home team	Result	Away team	R	A1	A2	F	Status
27-03-2022 08:00 ~ 09:40	1	W18B	LOFT / LOFTUS	LOFT W18B	0:0	BBAY W18B	0	0	0	0	PUBLISHED
27-03-2022 09:40 ~ 11:20	1	WSF	LOFT / LOFTUS	LOFT WSF	0:0	GPOI WSF	0	0	0	0	PUBLISHED
27-03-2022 11:20 ~ 13:00	1	O45C	LOFT / LOFTUS	LOFT O45C	0:0	LIFI O45C	0	0	0	0	PUBLISHED
27-03-2022 13:00 ~ 14:40	1	AL14	LOFT / LOFTUS	LOFT AL14	0:0	BANG AL14-1	0	0	0	0	PUBLISHED
27-03-2022 14:40 ~ 16:20	1	AL04	LOFT / LOFTUS	LOFT AL04	0:0	CSEA AL04	0	0	0	0	PUBLISHED

1-5 of 5 items

1

20 / page

5. Click on *teamsheet.pdf* at bottom left of your screen
6. Print – check that you are printing one per page, single-sided (not on both sides)
7. Take to Ground Control at your Venue/s **WITH** the Association's Results Sheet (refer 3. previous page)

Dashboard

Account

Announcement

Product

Registration

Team

Voucher

Fixture

Uncovered fixture

Latest appointment

Judiciary

Invoice

Fixture results will be locked 1 day after the fixture date.

Competition : 2022 Winter

From :

To :

Division :

Venue : LOFT - Loftus Oval x

Field :

Round from : 1

Round to : 1

Fixture status : PUBLISHED

Only my club's fix

Date time	Round	League	Venue / Field	Home team
27-03-2022 08:00 ~ 09:40	1	W18B	LOFT / LOFTUS	LOFT W18B
27-03-2022 09:40 ~ 11:20	1	WSF	LOFT / LOFTUS	LOFT WSF
27-03-2022 11:20 ~ 13:00	1	O45C	LOFT / LOFTUS	LOFT O45C
27-03-2022 13:00 ~ 14:40	1	AL14	LOFT / LOFTUS	LOFT AL14
27-03-2022 14:40 ~ 16:20	1	AL04	LOFT / LOFTUS	LOFT AL04

teamsheet (80).pdf

SUTHERLAND SHIRE FOOTBALL ASSOCIATION INC.

Date	27/03/2022	Round	1
League	AL14	Time	13:00
Ground	Loftus 1		
Club	LOFT		

Referee-	No.
Assist R -	No.
Assist R -	No.
Ground Appointed Referee (or 4th Official/Finals)	

HOME TEAM			GOALS	AWAY TEAM			GOALS
LOFT AL14 Loftus Yarrowarra Rovers Football Club				BANG AL14-1 Bangor Football Club			
SHIRT No.	INITIAL & SURNAME Must be Printed	FFA NUMBER		SHIRT No.	INITIAL & SURNAME Must be Printed	FFA NUMBER	
CROSS OUT NAMES OF SUSPENDED PLAYER/S AND PLAYERS WHOR ARE NOT PLAYING IN THIS GAME - See Rule 12.C & 1							
	Lawrence	10114707			Curtis	65339285	
	Alexander	76353630			James	54435086	
	Johnathon	10822197			Nathan	54429881	
	Liam	10950057			Murat	11042323	
	Benjamin	54528484			Matthew	54512843	
	George	63640304			Christopher	54436035	
	Lachlan	54566617			Russell	54436050	
	Luke	54566153			Andrew	54522776	
	Anthony	82931221			Stamatis	10770464	
	Samuel	54565932			Craig	54435334	
	Luke	54567698			Ashley	54436803	
	Jordan	54569090			Brady	54436811	
	Henri	54524624			Benjamin	11051099	
	Joshua	54597224			Kieran	54426564	
	Angus	79472080			Blake	61538799	
					Angus	60745908	
BORROWED PLAYERS - See Rule 12.F				BORROWED PLAYERS - See Rule 12.F			
SHIRT No.	INITIAL & SURNAME Must be Printed	TEAM ON ID CARD	FFA NUMBER	SHIRT No.	INITIAL & SURNAME Must be Printed	TEAM ON ID CARD	FFA NUMBER
COACH- Print Name & Sign:				COACH- Print Name & Sign:			
MANAGER- Print Name & Sign:				MANAGER- Print Name & Sign:			
GROUND CONTROL - Print Name & Sign:				GROUND CONTROL - Print Name & Sign:			

- **BLANK MATCH SHEET** - If needed, blank match sheets for each fixture (no players listed) can be printed by selecting “*Export matchsheet*” at Step 4 above; or a completely blank match sheet can be downloaded from <https://shirefootball.com.au/documents/>

2. MATCH CLUB MAGAZINE REPORT – All Fixtures (Home and Away)

From the **Fixture** menu.

- Select “From” and “To” dates:

(You can select by Round from and Round to however this will export all matches for the Round -you will need to sort data in Excel to separate Saturday & Sunday matches)

This needs to be done separately for Saturdays and Sundays.

For example:

Saturday Round 1 – From 26-03-2022

To 26-03-2022

Sunday Round 1 – From 27-03-2022

To 27-03-2022

- Deselect “Published” in “Fixture Status” by clicking on the down arrow (this will reveal any teams with a BYE)

Fixture status :

- Select “Export fixtures” blue button on far right of screen

Season: 2022

Club Administrator - BARD

Barbra Sharp

ⓘ Fixture results will be locked 1 day after the fixture date.

Competition: 2022 Winter From: 27-03-2022 To: 27-03-2022 Age Group: Division: Venue: Field:

Keyword: Round from: Round to: Fixture status: PUBLISHED Only my club's fixtures: ☒

Export matchsheet Export teamsheet **Export fixtures**

Date time	Round	League	Venue / Field	Home team	Result	Away team	R	A1	A2	F	Status
27-03-2022 09:50 ~ 11:30	1	O45E	BARD / RIDGE 5	BARD O45E	0 0 0	NCAR O45E	0 0 0	-	-	-	PUBLISHED
27-03-2022 11:20 ~ 13:00	1	AL11	MENA 1 / BUCKLE 02	MENA AL11-1	0 0 0	BARD AL11	0 0 0	-	-	-	PUBLISHED
27-03-2022 11:30 ~ 13:10	1	O35F	BARD / RIDGE 5	BARD O35F	0 0 0	STJB O35F	0 0 0	-	-	-	PUBLISHED
27-03-2022 11:40 ~ 13:20	1	WSD	NCAR / NTH CBAH	NCAR WSD	0 0 0	BARD WSD	0 0 0	-	-	-	PUBLISHED
27-03-2022 11:40 ~ 13:20	1	AL13	NSUT / SUTHERLAND 2	NSUT AL13	0 0 0	BARD AL13	0 0 0	-	-	-	PUBLISHED

The Export will appear as an Excel CSV report at bottom left of screen.

Season: 2022

Club Administrator - BARD

Barbra Sharp

ⓘ Fixture results will be locked 1 day after the fixture date.

Competition: 2022 Winter From: 27-03-2022 To: 27-03-2022 Age Group: Division: Venue: Field:

Keyword: Round from: Round to: Fixture status: Only my club's fixtures: ☒

Export matchsheet Export teamsheet **Export fixtures**

Date time	Round	League	Venue / Field	Home team	Result	Away team	R	A1	A2	F	Status
27-03-2022 00:00 ~ 00:00	1	AL14	/	BARD AL14	0 0 0	-BYE-	0 0 0	-	-	-	- BYE
27-03-2022 09:50 ~ 11:30	1	O45E	BARD / RIDGE 5	BARD O45E	0 0 0	NCAR O45E	0 0 0	-	-	-	PUBLISHED
27-03-2022 11:20 ~ 13:00	1	AL11	MENA 1 / BUCKLE 02	MENA AL11-1	0 0 0	BARD AL11	0 0 0	-	-	-	PUBLISHED
27-03-2022 11:30 ~ 13:10	1	O35F	BARD / RIDGE 5	BARD O35F	0 0 0	STJB O35F	0 0 0	-	-	-	PUBLISHED
27-03-2022 11:40 ~ 13:20	1	WSD	NCAR / NTH CBAH	NCAR WSD	0 0 0	BARD WSD	0 0 0	-	-	-	PUBLISHED
27-03-2022 11:40 ~ 13:20	1	AL13	NSUT / SUTHERLAND 2	NSUT AL13	0 0 0	BARD AL13	0 0 0	-	-	-	PUBLISHED
27-03-2022 13:00 ~ 14:40	1	AL05	MENA 1 / BUCKLE 02	MENA AL05	0 0 0	BARD AL05-2	0 0 0	-	-	-	PUBLISHED
27-03-2022 13:00 ~ 14:40	1	AL03	LIPI 1 / LPO	LIPI AL03-2	0 0 0	BARD AL03	0 0 0	-	-	-	PUBLISHED

export_fixture_164....csv Show all

- Click on the export_fixture csv file to open the Export
- Click yes on the pop up (see below).



The file format and extension of 'export_fixture_1647229066164.csv' don't match. The file could be corrupted or unsafe. Unless you trust its source, don't open it. Do you want to open it anyway?

Yes

No

Help

export_fixture_1647214697640 [Protected View] - Excel

PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View. Enable Editing

Date	Time	Round	League	Venue	Field	Home team	Home goals	Away goals	Away team	Status
27-03-2022	08:00 ~ 09:40		1 W18B	LOFT	LOFTUS	LOFT W18B	-	-	BBAY W18B	PUBLISHED
27-03-2022	08:20 ~ 10:00		1 WSH	NCAR	NTH CBAH	NCAR WSH-1	-	-	LOFT WSH	PUBLISHED
27-03-2022	08:20 ~ 10:00		1 O35C	SYLV	BOX ROAD 01	SYLV O35C	-	-	LOFT O35C	PUBLISHED
27-03-2022	09:40 ~ 11:20		1 W21AB	LIPI 1	LPO	LIPI W21B	-	-	LOFT W21B	PUBLISHED
27-03-2022	09:40 ~ 11:20		1 W5F	LOFT	LOFTUS	LOFT W5F	-	-	GPOI W5F	PUBLISHED
27-03-2022	09:40 ~ 11:20		1 W5B	MENA 1	BUCKLE 02	MENA W5B	-	-	LOFT W5B-2	PUBLISHED
27-03-2022	09:50 ~ 11:30		1 WSE	BBAY 1	LAKEWOOD	BBAY WSE	-	-	LOFT WSE	PUBLISHED
27-03-2022	11:20 ~ 13:00		1 W5B	MART	KINGSWOOD RD	MART W5B	-	-	LOFT W5B-1	PUBLISHED
27-03-2022	11:20 ~ 13:00		1 O45C	LOFT	LOFTUS	LOFT O45C	-	-	LIPI O45C	PUBLISHED
27-03-2022	13:00 ~ 14:40		1 AL14	LOFT	LOFTUS	LOFT AL14	-	-	BANG AL14-1	PUBLISHED
27-03-2022	14:40 ~ 16:20		1 AL04	LOFT	LOFTUS	LOFT AL04	-	-	CSEA AL04	PUBLISHED

- Enable Editing (yellow bar at top) and then Edit the workbook to display what you need
 - Delete columns "L" to "O"
 - Reduce column widths – click on arrow above cell A1, then drag the column width smaller
 - Clubs to sort by Venue – this will enable you to see where your Away Fixtures are and to check for any overflow Home Fixtures scheduled at another field.
 - **Save the Document! Eg. MATCH CLUB MAGAZINE REPORT_MATCHDATE_GROUND.csv**

export_fixture_1647227644980 - Excel

File Home Insert Page Layout Formulas Data Review View Help Tell me what you want to do

Clipboard Font Alignment Number Styles Cells Editing

Date	Time	Round	League	Venue	Field	Home team	Home goals	Away goals	Away team	Status
27-03-2022	08:00 ~ 09:40		1 W18B	LOFT	LOFTUS	LOFT W18B	-	-	BBAY W18B	PUBLISHED
27-03-2022	08:20 ~ 10:00		1 WSH	NCAR	NTH CBAH	NCAR WSH-1	-	-	LOFT WSH	PUBLISHED
27-03-2022	08:20 ~ 10:00		1 O35C	SYLV	BOX ROAD 01	SYLV O35C	-	-	LOFT O35C	PUBLISHED
27-03-2022	09:40 ~ 11:20		1 W21AB	LIPI 1	LPO	LIPI W21B	-	-	LOFT W21B	PUBLISHED
27-03-2022	09:40 ~ 11:20		1 W5F	LOFT	LOFTUS	LOFT W5F	-	-	GPOI W5F	PUBLISHED
27-03-2022	09:40 ~ 11:20		1 W5B	MENA 1	BUCKLE 02	MENA W5B	-	-	LOFT W5B-2	PUBLISHED
27-03-2022	09:50 ~ 11:30		1 WSE	BBAY 1	LAKEWOOD	BBAY WSE	-	-	LOFT WSE	PUBLISHED
27-03-2022	11:20 ~ 13:00		1 W5B	MART	KINGSWOOD	MART W5B	-	-	LOFT W5B-1	PUBLISHED
27-03-2022	11:20 ~ 13:00		1 O45C	LOFT	LOFTUS	LOFT O45C	-	-	LIPI O45C	PUBLISHED
27-03-2022	13:00 ~ 14:40		1 AL14	LOFT	LOFTUS	LOFT AL14	-	-	BANG AL14-1	PUBLISHED
27-03-2022	14:40 ~ 16:20		1 AL04	LOFT	LOFTUS	LOFT AL04	-	-	CSEA AL04	PUBLISHED

SEE 5. BELOW FOR FORMATTING & PRINTING INSTRUCTIONS

3. MATCH DRAW GROUND REPORT – Fixtures by Club Venue

4. ASSOCIATION'S RESULTS SHEET – same document – print and take to Venue/s with MatchSheets.

From the *Fixture* menu.

This shows all games at a particular venue/field – your **HOME** Venue or Venues

- Select “From” and “To” dates:

This needs to be done separately for Saturdays and Sundays.

For example:

Saturday Round 1 – From 26-03-2022 To 26-03-2022

Sunday Round 1 – From 27-03-2022 To 27-03-2022

- Select Venue:

This needs to be done separately for each of your Club's Venues

For example:

Lilli Pilli would export data separately for LPO, GMO & Greenhills

- Select “Export fixtures” blue button on far right of screen
- Similar process to Club Magazine Report regarding formatting, etc.

The screenshot shows the SSFA MyCompApp interface for exporting fixtures. The top section contains filters: Competition (2022 Winter), Division (LOFT - Loftus Oval), Round from/to, Fixture status (PUBLISHED), Age Group, Field, and Keyword. Below these are three buttons: 'Export matchesheet', 'Export teamsheet', and 'Export fixtures' (highlighted with a yellow circle). The bottom section displays a table of fixtures.

Date time	Round	League	Venue / Field	Home team	Result	Away team	R	A1	A2	F	Status
26-03-2022 08:00 ~ 08:50	1	U06H	LOFT / LOFTUS 06,7,8,9	LOFT U06H	0 0	HEAT U06H	0 0	-	-	-	PUBLISHED
26-03-2022 08:00 ~ 09:00	1	U10E	LOFT / LOFTUS 10&11 1	LOFT U10E	0 0	NCAR U10E	0 0	-	-	-	PUBLISHED
26-03-2022 08:00 ~ 09:00	1	U11B	LOFT / LOFTUS 10&11 2	LOFT U11B	0 0	LILI U11B-1	0 0	-	-	-	PUBLISHED
26-03-2022 08:50 ~ 09:40	1	U07F	LOFT / LOFTUS 06,7,8,9	LOFT U07F	0 0	GYME U07F	0 0	-	-	-	PUBLISHED
26-03-2022 09:00 ~ 10:10	1	U13C	LOFT / LOFTUS	LOFT U13C	0 0	HEAT U13C	0 0	-	-	-	PUBLISHED

The Export will appear as an Excel CSV report at bottom right of screen.

- Open the Export
- Enable Editing
- Save the Document! Eg. MATCH DRAW GROUND REPORT_MATCHDATE_GROUND.csv
- Delete columns “L” to “O”
- Reduce column widths – click on arrow above cell A1, then drag the column width smaller
- Data will display in Time order
- Print Export in this format for Association's Results Sheet
- Then sort by Field – this will form the basis of your Ground Duty Report
 - Insert rows to divide fields
 - Insert columns to indicate Ground Duty Allocations

The screenshot shows the Excel 'Sort' dialog box. The 'Sort by' dropdown is set to 'Field', 'Sort On' is 'Cell Values', and 'Order' is 'A to Z'. The 'My data has headers' checkbox is checked. The background shows a table of football fixtures with columns: Date, Time, Round, League, Venue, Field, Home team, Home goals, Away goals, Away team, and Status.

Date	Time	Round	League	Venue	Field	Home team	Home goals	Away goals	Away team	Status
26-03-2022	08:00 ~ 08:50	1	U06H	LOFT	LOFTUS 06,7,8, LOFT U06H	-	-	-	HEAT U06H	PUBLISHED
26-03-2022	08:00 ~ 09:00	1	U10E	LOFT	LOFTUS 10&11 LOFT U10E	-	-	-	NCAR U10E	PUBLISHED
26-03-2022	08:00 ~ 09:00	1	U11B	LOFT	LOFTUS 10&11 LOFT U11B	-	-	-	LIPI U11B-1	PUBLISHED
26-03-2022	08:50 ~ 09:40	1	U07F	LOFT	LOFTUS 06,7,8, LOFT U07F	-	-	-	GYME U07F	PUBLISHED
26-03-2022	09:00 ~ 10:10	1	U13C	LOFT	LOFTUS LOFT U13C	-	-	-	HEAT U13C	PUBLISHED
26-03-2022	09:40 ~ 10:30	1	U07D	LOFT	LOFTUS 06,7,8, LOFT U07D	-	-	-	LIPI U07D-3	PUBLISHED
26-03-2022	10:10 ~ 11:20	1	U13B	LOFT	LOFTUS LOFT U13B	-	-	-	GYME U13B	PUBLISHED
26-03-2022	10:30 ~ 11:20	1	U08G	LOFT	LOFTUS 06,7,8, LOFT U08G	-	-	-	GEOR U08G-2	PUBLISHED
26-03-2022	11:20 ~ 12:10	1	U08D	LOFT	LOFTUS 06,7,8, LOFT U08D	-	-	-	STJB U08D	PUBLISHED
26-03-2022	12:30 ~ 13:40	1	W13B	LOFT	LOFTUS LOFT W13B	-	-	-	GPOI W13B	PUBLISHED
26-03-2022	13:40 ~ 15:00	1	U15A	LOFT	LOFTUS LOFT U15A	-	-	-	BARD U15A	PUBLISHED

➤ Saturdays

- Clubs to sort by Field to identify Field Set up requirements
- Clubs to review Club Magazine Report for overflow Home Fixtures scheduled at other fields.

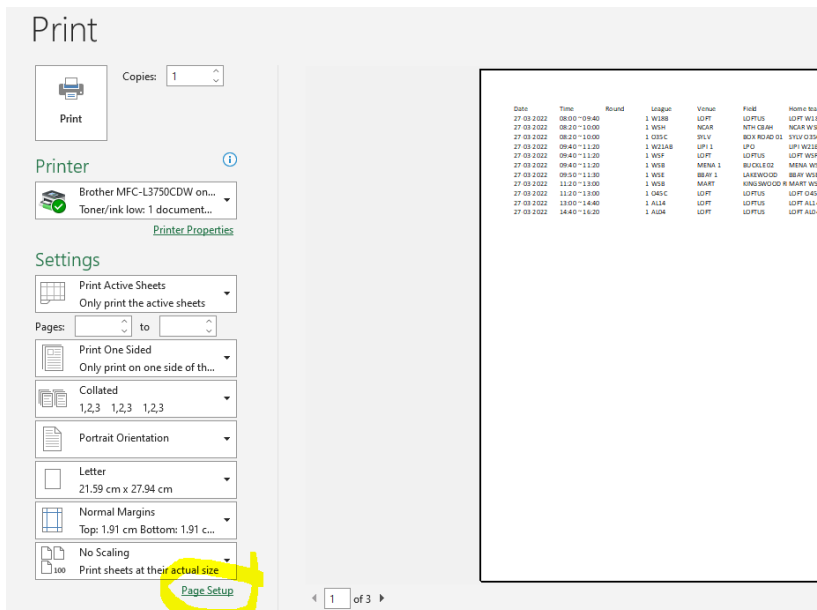
	A	B	C	D	E	F	G	H	I	J	K	L
1	Date	Time	Round	League	Venue	Field	Home team	Home goals	Away goals	Away team	Status	
2	26-03-2022	09:00 ~ 10:10		1 U13C	LOFT	LOFTUS	LOFT U13C	-	-	HEAT U13C	PUBLISHED	
3	26-03-2022	10:10 ~ 11:20		1 U13B	LOFT	LOFTUS	LOFT U13B	-	-	GYME U13B	PUBLISHED	
4	26-03-2022	11:20 ~ 12:30		1 W13B	LOFT	LOFTUS	LOFT W13B	-	-	GPOI W13B	PUBLISHED	
5	26-03-2022	12:30 ~ 13:40		1 W14C	LOFT	LOFTUS	LOFT W14C	-	-	HEAT W14C	PUBLISHED	
6	26-03-2022	13:40 ~ 15:00		1 U15A	LOFT	LOFTUS	LOFT U15A	-	-	BARD U15A	PUBLISHED	
7												
8	26-03-2022	08:00 ~ 08:50		1 U06H	LOFT	LOFTUS 06,7,8, LOFT U06H	-	-	-	HEAT U06H	PUBLISHED	
9	26-03-2022	08:50 ~ 09:40		1 U07F	LOFT	LOFTUS 06,7,8, LOFT U07F	-	-	-	GYME U07F	PUBLISHED	
10	26-03-2022	09:40 ~ 10:30		1 U07D	LOFT	LOFTUS 06,7,8, LOFT U07D	-	-	-	LIPI U07D-3	PUBLISHED	
11	26-03-2022	10:30 ~ 11:20		1 U08G	LOFT	LOFTUS 06,7,8, LOFT U08G	-	-	-	GEOR U08G-2	PUBLISHED	
12	26-03-2022	11:20 ~ 12:10		1 U08D	LOFT	LOFTUS 06,7,8, LOFT U08D	-	-	-	STJB U08D	PUBLISHED	
13	26-03-2022	12:10 ~ 13:00		1 W08E	LOFT	LOFTUS 06,7,8, LOFT W08E	-	-	-	EEAG W08E-1	PUBLISHED	
14												
15	26-03-2022	08:00 ~ 09:00		1 U10E	LOFT	LOFTUS 10&11 LOFT U10E	-	-	-	NCAR U10E	PUBLISHED	
16	26-03-2022	08:00 ~ 09:00		1 U11B	LOFT	LOFTUS 10&11 LOFT U11B	-	-	-	LIPI U11B-1	PUBLISHED	
17												
18												
19												

SEE 5. BELOW FOR FORMATTING & PRINTING INSTRUCTIONS

5. To Print:

From the Exported Excel CSV Files

a. Click on *File* then *Print*

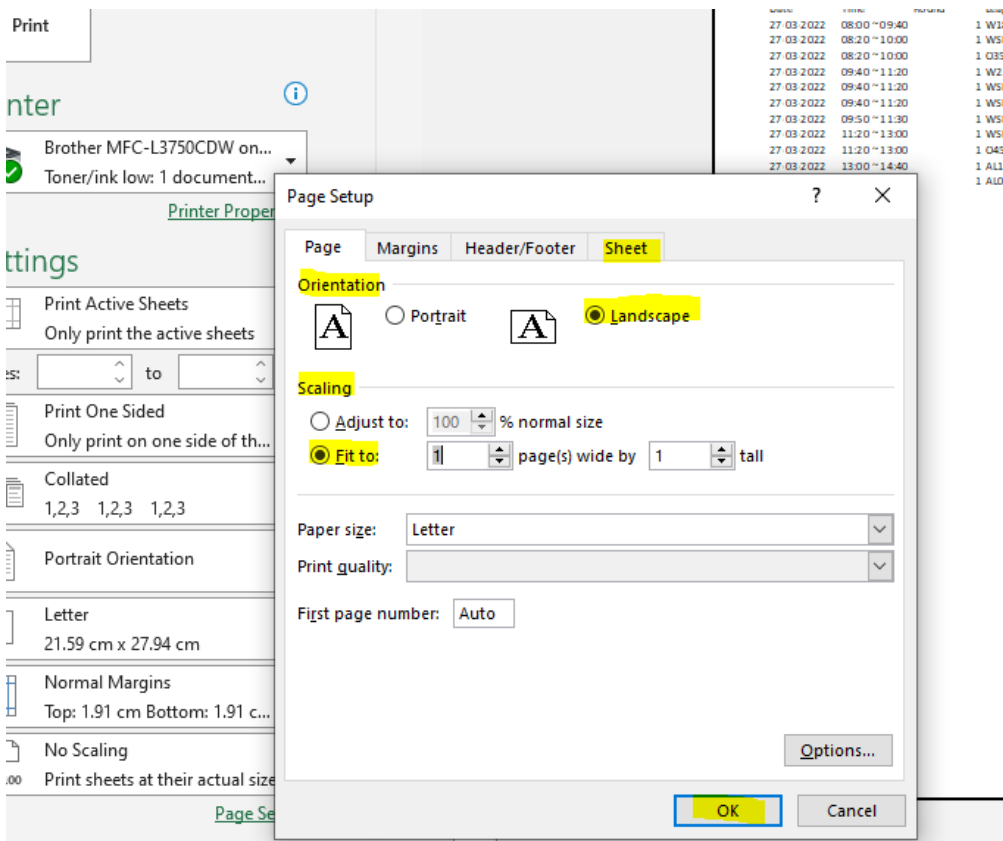


b. Select Page Setup

Page Tab:

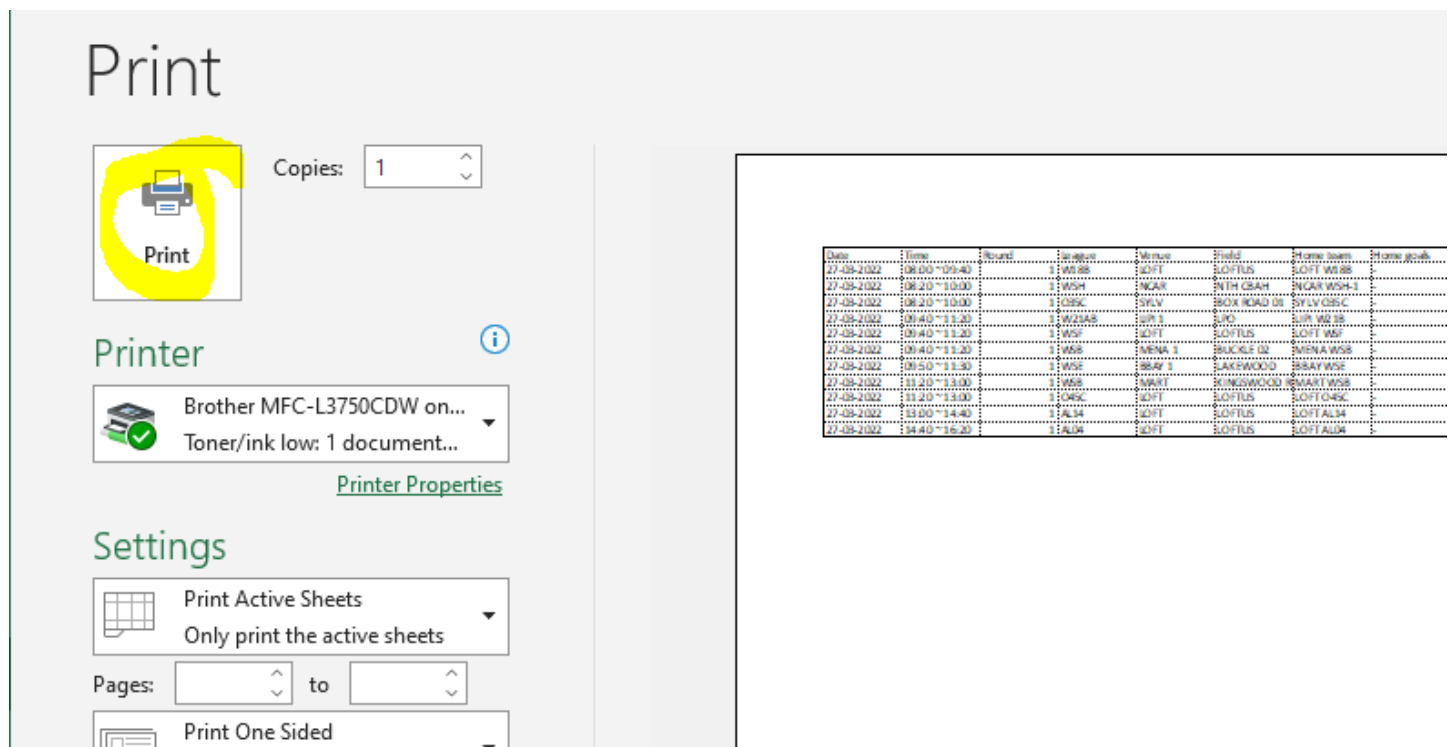
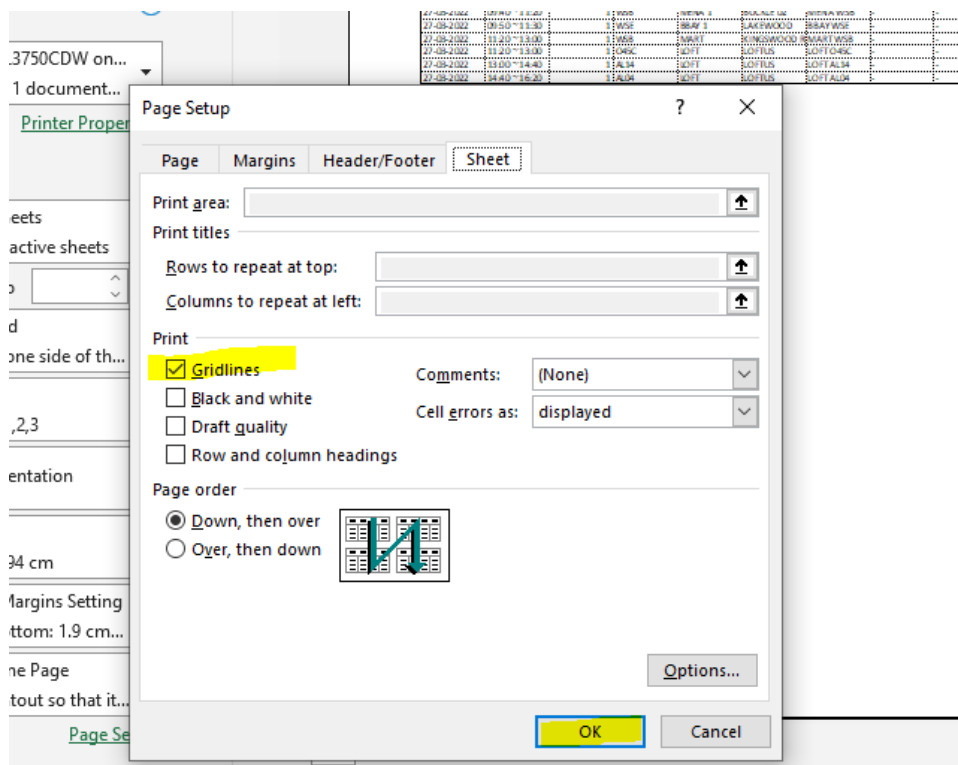
Orientation: select *Landscape*

Scaling: Fit to one page wide and tall



Sheet Tab:

Select *Gridline* then *OK*



Date	Time	Round	Location	Minute	Field	Home team	Home goals
27-05-2002	09:30 ~ 10:45	1	WVS	0:01	GOAL	WVS	1
27-05-2002	09:30 ~ 10:45	2	WVS	0:01	GOAL	WVS	2
27-05-2002	09:30 ~ 10:45	3	WVS	0:01	GOAL	WVS	3
27-05-2002	09:30 ~ 10:45	4	WVS	0:01	GOAL	WVS	4
27-05-2002	09:30 ~ 10:45	5	WVS	0:01	GOAL	WVS	5
27-05-2002	09:30 ~ 10:45	6	WVS	0:01	GOAL	WVS	6
27-05-2002	09:30 ~ 10:45	7	WVS	0:01	GOAL	WVS	7
27-05-2002	09:30 ~ 10:45	8	WVS	0:01	GOAL	WVS	8
27-05-2002	09:30 ~ 10:45	9	WVS	0:01	GOAL	WVS	9
27-05-2002	09:30 ~ 10:45	10	WVS	0:01	GOAL	WVS	10
27-05-2002	09:30 ~ 10:45	11	WVS	0:01	GOAL	WVS	11
27-05-2002	09:30 ~ 10:45	12	WVS	0:01	GOAL	WVS	12
27-05-2002	09:30 ~ 10:45	13	WVS	0:01	GOAL	WVS	13
27-05-2002	09:30 ~ 10:45	14	WVS	0:01	GOAL	WVS	14
27-05-2002	09:30 ~ 10:45	15	WVS	0:01	GOAL	WVS	15